

Search for Series Editor, ChLA Books

In October 2017, the ChLA Board approved changing the Association's book publishing program affiliated with UP Mississippi from being overseen by a Publications Committee to having a single Series Editor. This change brings the program in line with comparable publishing series in our field.

The term of the current Series Editor is nearing its end; thus, applications for a new editor to oversee the publications program are now being solicited. The new editor will begin to take on responsibilities June 2018, working with the current editor.

The chief duties of the Series Editor are

1. Review all proposals for book publication, whether submitted directly or via the University Press of Mississippi.
2. In conjunction with the UPM editor, consult with prospective authors about developing publication projects and about issues related to completing contracted projects.
3. In conjunction with the UPM editor, identify suitable external readers for book proposals and manuscript reviews.
4. After reviewing outside readers' reports on both proposals and manuscripts, make recommendations to the UPM editor about whether to offer a contract, decline, or request a revise and resubmit.
5. Prepare reports as requested by the ChLA Association Manager for the Executive Board.
6. Make recommendations to the Executive Board on publications policies.
7. Review the ChLA website periodically to ensure that it has accurate and timely information about the committee and the process for submitting proposals. Submit updates and /or revisions to the Association Manager.
8. Update the "Books under Consideration" report for UPM in a timely fashion.
9. Consult with the ChLA Publicity Committee and the University Press of Mississippi about venues for marketing.
10. Answer queries related to ChLA publications, and handle copyright requests, waiving or assigning fees according to policy established by the Board.

Formal letters of interest, including some indication of past editorial experience and reasons for interest, should be received by the ChLA Business Office by April 1, 2018; full proposals will be due by May 6, 2018 for Executive Board review. Those sending formal letters of interest will receive instructions for the full proposal. Candidates will be interviewed by the Board at the June 2018 Board meeting, and the new Editor will be announced in July. Candidates must be current members of ChLA in good standing. **NOTE: This is not a paid position.**

For further information about applying for the editorship, contact Jamie Reed, ChLA Administrator, by email at jamie@childlitassn.org or by phone at 630-571-4520.